**OVERVIEW:** We want the app to be able to fill out digital versions of our paper forms and share the information in real-time as quickly and as clearly as possible. The app is for house visits, which are conducted at least once per week per property. A check on the peoples’ wellbeing and the state of the property is performed and sent to the support managers and property managers who can then react to this information.

An example of the paper form with some sample data filled in will be provided.

A pathway of the way the information travels through the process will be provided.

**SCOPE/SCALE:** The charity has 2 offices, one in the Leeds area and one in the Pontefract area. Both around 200 people and 100 properties monitored. Each area operates independently and data should not be shared between offices. In future, more areas may be added but will likely be around the same size.

**REQUIREMENTS:** Access forms after the fact (usually up to 3 months after they are filled out).

**PRACTICALITY:** It would be great if the app could automatically detect when a member of staff attends a property and open the appropriate form ready to fill out immediately.

**PLATFORM:** Any mobile platform would be ok as the charity plan to purchase devices for this app. Most or all employees already have Android phones for in-company communication, so this is the ideal platform. Most or all employees also already have laptops, and there are some desktops in the offices.